

**TAC – CHAIRMANS ROUNDS – GROUNDS AND EQUIPMENT – (First set - 21 AUG 18) - (Early 2019) - 4 Nov 2019**

The rounds will be initially conducted between Alistair Kinsley (TAC – Chairman/Coach) and Coach Mike Dobson (Safety – risk assessment). The rounds are a quick visual check and discussion so the pick-up points can be process back to full TAC Committee and Tavistock College. It should be noted that it’s likely that not all areas of concern will be noted as they maybe not either seen or reported.

It should be further noted that the list below is not in any priority order the should be allocated to the committee for this process.

**TBD – To be discussed.**

LOCATION	PRORITY 1 – HIGH 2 – MED 3 LOW	ACTION & WHEN	WHO	COMMENTS
<b><u>Road and Pathways</u></b>				
1. Road surface in some locations have potholes and uneven;	2	TBD – College & TAC	College	
2. Road indicating markings in very poor state;	1	TBD – College & TAC	College	
3. Zebra crossing markings very poor state;	1	TBD – College & TAC	College	
4. Lighting near to Zebra crossings are not aligned to the crossing points and hence dark in the winter months.	1	TBD – College & TAC	College	
5. There is a gap between the entrance post leading to the pathway to the track and pedestrian barrier. This should be closed off to stop short cuts away from the zebra crossing. As this allows people to go between oncoming vehicles that travel to and from the carpark located at the back away from college entrance.	1	TBD – College & TAC	College	

LOCATION	PRORITY 1 – HIGH 2 – MED 3 LOW	ACTION & WHEN	WHO	COMMENTS
<b><u>Road and Pathways</u></b>				
6. Walkway/pathway near to the far long jump end requires to be more established as at present worn down mud near to tarmac and easy to slip and fall.	3	TBD – College & TAC		College/TAC
7. Pathway leading to and from college to Zebra crossings has limited lighting and requires improvement.	1	TBD – College & TAC		College
8. Large and well-lit warning sign should be installed so vehicle drivers can see before exit from blind corners to warn about pedestrians.	1	TBD – College & TAC		College
<b><i>In Addition:</i></b> 9. Disabled parking markings no longer clear and signs are weathered.	3			College
10. Direction of where is the heart defibrillator is located and who to call in emergency.	1	TBD – College & TAC / Sports Centre		
<b>11. *Cattle type grind at track entrance U/S</b>	2	Repair required -		TBD – College & TAC
<b><u>Track &amp; Field</u></b>				
1. Hammer cage U/S for purpose as it is damaged in several locations. This is a dangerous event.	1	College & TAC Regular grass cut under new safety nets.		New safety net installed.
2. The recent accident/incident with regards to the hammer event means that additional <b>safety provision near too the 200m start point need protection and warning signage.</b>	2	TAC		Provision of warning tape.

LOCATION	PRORITY 1 – HIGH 2 – MED 3 LOW	ACTION & WHEN	WHO	COMMENTS
<u>Track &amp; Field</u>				
3. At AAA events then tape barrier off in front of hammer.	1	TAC		
4. The steeplechase water holdings need cleaned and checked for robustness (water tight and method to remove the water).	3	College contractors to check and test water plug.		
5. Steeplechase hurdles are U/S and either refurbishment or renew. Present state they should not be used.	2	College/TAC – New timber required. Steeplechase near to track entrance to be dismantled.		
6. Long jump take off point requires to be cleaned underneath and foot-top landing to be renewed for both long jumps.	3	TBD – College & TAC - Review		Repairs completed. Require Review.
7. Triple jump under landing foot-top requires to be realigned as now uneven and the landing platforms also need replacing due to wear and tear.	2	College & TAC - Review		Repairs completed. Require Review.
8. Well-known fact that both sandpit covers are U/S and need replacing.	3	TBD – College & TAC		Patrick Matthews - obtain and fit second-hand covers.
9. Grids to both sides of each sand pit requires the sand to be removed so their purpose can be used.	3	College & TAC		These have been cleared. Continue maintenance.
10. Secure fixings for high jump required and ease/method to move storage container.	2	TAC – Obtain and use sandbags		

11. Track lighting not always working in far corner or correct angle near 100m start.	2	TBD – College & TAC		
LOCATION	<b>1 – HIGH</b> <b>2 – MED</b> <b>3 LOW</b>	ACTION & WHEN	WHO	COMMENTS
<b>Equipment</b>				
1. Pull sand bags – some in poor state.	3	TAC		
2. Tractor kays are sometimes left in the ignition – these must be removed when finish using.	1	College & TAC - Complete		Keys removed - complete.
3. Starting blocks – some are U/S.	3	All renewed except one		One requires repair
4. Keys for garage and shipping container – should all coaches have these to enable use of equipment and in case only the few keys are lost?	3	Complete		Keys held within large blue container.
5. A more useful hard Barisal brush required.	3	TAC		
6. Not sure there are enough batons?	3	There is enough batons.		Re-check required.
7. Parachutes have holes in the material.	3	TAC – to purchase. Could do with 2 more.		Two are new. Require another 2.
8. Risk assessments for all storage areas have been completed but they hardly ever implemented by all i.e. proper housekeeping of equipment. Also, signage of where to locate athletic equipment and storage shelving/hooks etc.	2	TAC		Housekeeping improved. Requires to be maintain.
9. Safe Lighting for inside and outside shipping container.	1	TAC - Completed.		Lighting installed. Complete

10. Improved lighting inside the garage would help!	2	TBD – College & TAC		
LOCATION	<b>1 – HIGH</b> <b>2 – MED</b> <b>3 LOW</b>	ACTION & WHEN	WHO	COMMENTS
1. Shot put balls are worn and weight not recognisable. May also consider extra Shot-Put balls if more than one coach and area being used for the event.	3	TBD – TAC - Re-check required.		
2. Shot-Put athlete movement area requires to be releveled as suffers from pools of water when raining	3	TBD – College & TAC		
3. Need additional carriage for transport of heavy equipment are track and field.	2	TBD – College & TAC		Discuss - is shopping trolley of use?
<b>In Door Equipment</b>				
1. It should be noted that Roger (use to be a coach) has repaired the reversing boards. However, rubber should be stuck to the ends. This is small costs and need to include glue however, manual implementation is required but would not take much time to complete.	3	TAC - Roger said he would complete. To date no further repairs has been made.		
2. We use to have several speed bounce mats (5; I think) but three are missing?	3	TBD - TAC		
<b>Coaches</b>				

1. Wet/cold weather PPE – please!!!	3	Complete and can be obtained Sports For All shop Plymouth.		
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