

Committee Meeting

Wednesday 5<sup>th</sup> June 2024 – using Zoom

Present: Mark (Chairman), Dene (Treasurer), Ian (Welfare), Alistair P (Membership Secretary), Richard Nettleship, Carole (secretary), Sarah, Elaine

Apologies: James	Action
<p>1 <b>Matters Arising from Previous Minutes:</b></p> <ul style="list-style-type: none"> <li>• Pump now installed in drainage tanks to remove water after heavy rainfall and working.</li> <li>• Burrator Horseshoe Race, we can have 4 free places if we provide 2 or more volunteers</li> <li>• Summer bus runs going ahead</li> </ul>	
<p>2 <b>Treasurers Report:</b></p> <ul style="list-style-type: none"> <li>• Dene produced her report prior to the meeting.</li> <li>• Donation of £36010.26 for Section 106 from West Devon Borough Council</li> <li>• Track has been paid for in full, currently recorded as Maintenance, accountant likely to reclassify as capital which will then be depreciated over following years</li> <li>• £2340 inspection fees for inspection and signing off of the track</li> <li>• Net loss for May of £103,261</li> <li>• Around £330 still to pay for new tea urn as still awaiting delivery</li> </ul>	

3

### Coaching & Competition:

- RN done much of admin for July relays, do licence in last week. Web portal is live and tested by Mark. Mark to promote to other clubs and Richard will update Facebook.
- Richard noted that there was an incident with the public on the bridge last year, added to risk assessment and increase control this year.
- Confirmed that James will sponsor Relays again for £500. Entries normally paid direct into bank account, Dene will provide list to Richard to check
- Application for renewal of Tavy 5 licence had been approved but the portal had changed process so waiting for update. To be checked by Richard (official) at July Tavy 5.
- Note that July Tavy 5 to be held at 10:00 rather than usual time of 9:15 at request of Tavistock Carnival, Richard to update EA portal
- Elaine noted low turnout at SWAL for U13/U15 by club, compared to high number from other clubs, so need tom promote.
- Competitions coming thick and fast – SWAL, SW schools, English schools
- Alastair stated that parents/children are reluctant to travel far and spend time at events so important to have a local event to encourage participation.
- Elaine/Alastair like to arrange club competition for juniors- committee agreed date of Weds 3<sup>rd</sup> July. Include events such as mile for seniors and college. Need licence and officials.

**RN  
MW**

**DM**

**RN**

**RN**

**MW/EF**

	<ul style="list-style-type: none"> <li>• We used the Copac track whilst ours was out of use, 7 sessions – Elaine to ask Plymouth for invoice so Dene can pay.</li> <li>• Recent Burrator race we had top male/female winners. Exeter 5k series had 7 runners, Charlotte Walker 1st female.</li> </ul>	<b>EF</b>
4	<p><b>Facilities:</b></p> <ul style="list-style-type: none"> <li>• Please email Mark for any equipment needed then we can agree at committee meeting the budget.</li> <li>• Need to sort out entrance to track</li> <li>• Toilets were open Sat morning, not closed Friday – to raise with ‘Run Fit/Run Fast’ who were last users</li> </ul>	<p><b>All</b></p> <p><b>MW</b></p>
5	<p><b>Code on club vests:</b></p> <ul style="list-style-type: none"> <li>• Mark produced draft paper based on discussion with other clubs and research. 3 options of do nothing, polite reminder or formal policy (many clubs have this).</li> <li>• Committee agreed formal policy option. Mark to circulate this paper and draft note on communication for review by committee. Note there will be exceptions, to add Parkruns to this.</li> <li>• Aim for end of June to implement.</li> <li>• Dene raised issue of inconsistent club name used when registering for races by members as Affiliated club, like standard name to be used as part of this policy.</li> </ul>	<p><b>MW</b></p> <p><b>All</b></p>

6	<p><b>Race/track fees:</b></p> <ul style="list-style-type: none"> <li>• Number of enquiries from other clubs, groups and individuals to use track. Can we agree prices. Need to check insurance and if we need coach/official on site?</li> <li>• Elaine noted that we had a list of fees previously, Mark to ask Alastair. Mark to produce draft paper on options.</li> <li>• Elaine raised concern about how we could manage individuals using track, could require large commitment</li> </ul>	MW
7	<p><b>AOB:</b></p> <ul style="list-style-type: none"> <li>• Dene raised need to raise invoice to Run Fit/Run Fast for 2024, Mark to follow up.</li> <li>• Elaine asked about recent membership fees, Dene paid affiliation fees for these</li> <li>• Andy Hughes interested in being a committee member, all agreed he should be as PR Role. Mark to invite to next meeting.</li> <li>• Carole raised previous action on update of roles on EA portal. To pick up with Mark.</li> <li>• Carole has had several communications of EA proposal for change to Age Ranges, vote on 10<sup>th</sup> June. Mark to forward details for Elaine/Alastair to review.</li> </ul>	<p>MW</p> <p>MW</p> <p>MW/CW</p> <p>MW</p>
	<p><b>Date of Next Meeting</b>  <b>Wednesday 10th July 2024 – new time of 7:30</b></p>	