

Article I. Committee Meeting 6<sup>th</sup> November 8.00pm 2024 – using Zoom

Present: Mark (Chairman), Dene (Treasurer), Ian (Welfare), Sarah (Welfare), Elaine, Andy Hughes, Alistair P (Membership Secretary), Carole W (Club Secretary), Richard N

<b>Apologies:</b>	<b>Action</b>
<p><b>1 Matters Arising from Previous Minutes:</b></p> <ul style="list-style-type: none"> <li>• Policy on wearing of Club Vests / Kit signed off, will send out to all members as part of Qtrly update</li> <li>• Andy looking at website on how to include juniors news – on-going.</li> <li>• A number of members of public / potential new joins have flagged issues with getting response from submission of new enquiry form. AH tested, asked Cameron on web support to check</li> <li>• On submission of results query to Run Britain / Power of 10 Keith is providing update at next Armada meeting, recommend submit using standard form</li> <li>• MW to circulate draft policy on travel and other expenses</li> <li>• Agreed that money should be spent on damaged cage and long jump rather than high jump.</li> <li>• Elaine ordered and received warning horns for coaches.</li> <li>• Awards evening, 2 trophies outstanding.</li> <li>• Need update of EA portal of policies and standards, like to get to 100% for gold standard (can help for future funding requests). Sub-group</li> </ul>	<p><b>MW</b></p> <p><b>AH</b></p> <p><b>AH</b></p> <p><b>MW</b></p> <p><b>MW/DM</b></p>

	<p>to look at, to include update of directors with Companies House and Trustees for Charity Commission. MW to circulate list to proposed Trustees to agree</p>	
2	<p><b>Treasurers Report:</b></p> <ul style="list-style-type: none"> <li>• Dene produced her report prior to the meeting.</li> <li>• No invoices outstanding</li> <li>• Some Tavy7 expenses outstanding</li> <li>• Profit in region of £2,500 for Tavy7, very good considering no sponsor this year</li> </ul>	
3	<p><b>Coaching &amp; Competition:</b></p> <p><b>Tavy7:</b></p> <ul style="list-style-type: none"> <li>• A huge thank you to Richard for leading the team, positive feedback received from participating clubs</li> <li>• Debrief from Richard – had to rely on late surge of volunteers, overall no issues and adjudicators pleased with the race, 400 finished.</li> <li>• Richard to step down next week, happy to help new person</li> <li>• Need to define roles in Race management - Race director, Volunteer co-ordinator, Entries administrator. This will help greatly to spread workload.</li> <li>• Highlighted importance of work that Paul Waldron does on managing our race entries. He is stepping down next year so need replacement to pick up technical knowledge</li> </ul> <p><b>Events 2025:</b></p>	<p><b>MW/RN</b></p> <p><b>MW</b></p>



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**AOB**

- Agreed to present PB certificates at training sessions rather than at Awards evening.
- To have 2 new value based awards at Awards evening – best team mate & best consistent training.
- December committee to meet at restaurant, Weds 4th, Richard to organise
- Date required for AGM – agreed 22/01/25.

**RN**

**Date of Next Zoom Meeting  
Wednesday 8th January 2025**