

Article I. Committee Meeting 9th April 2025 8.00pm – using Zoom

Present: Mark (Chairman), Dene (Treasurer), Ian (Welfare), Andy Hughes, Carole W (Club Secretary), Alistair P (Membership Secretary), Sarah (Welfare), Richard N

Apologies: Elaine

Action

1 Matters Arising from Previous Minutes:

- Paul Waldron agreed to provide help with entries at Tavy 7.
- Tavy13 proposed date of June 8th – not going ahead.
- Andy in discussion with Cameron on maintenance of website. Then look at funds available from EA for managing club websites – Mark to provide criteria for application, need to apply by July.
- Lighting sponsorship – see Treasurers section.
- Elaine provided names for suppliers of cage and nets..
- Dene bought 2 new padlocks for toilets and will send emails on codes to users.
- Welcome pack for juniors that was sent out by Elaine needs to be reviewed by Alastair.

AH/MW

AP

2 • Treasurers Report:

- One invoice outstanding for £25 for use of our tables.
- Awaiting invoices from Shaun for Awards Evening, Tavy 5 Medals & PSC Medals.
- High balances but substantial amount will be paid to EA soon. Also bills still to come for Primary School

3	<p>Club Policies:</p> <ul style="list-style-type: none"> • Policy on wearing of Club Vests /Kit sent out to club members.Draft policy on travel and other expenses sent out for review by committee, as well as training in extreme weather for review. • Need update of EA portal of policies and standards, like to get to 100% for gold standard. Mark sent out drafts for review on Data Privacy & Equality, Diversion and Inclusion. Uploaded minimum required onto EA portal and will upload others once approved by committee. To include one on Data Protection. • To update directors with Companies House and Trustees for Charity Commission. MW to circulate list to proposed Trustees to agree 	<p>MW</p> <p>MW</p>
4	<p>Coaching & Competition:</p> <ul style="list-style-type: none"> • Richard would like new Race director to shadow at Relays – Mark to discuss with potential candidate. Can then progress to managing Tavy 7. There should be a Race Director course soon in Plymouth that he can attend. • Agreed to increase entry fee of Tavy 7 to £20 and increase t-shirt price to cover current costs. • Mark to see if new member who has coaching qualifications will join coaching team, potentially as coaching co-ordinator. • Elaine suggested we should have later sprint groups as currently the 5-6 slot on Tuesday is too early for some juniors. Look at setting up rota with coaches and assistants. • To look at guidance required for junior coaches on numbers in training groups. Alastair looked at EA 	<p>MW/RN</p> <p>MW</p> <p>All</p>

	<p>and others know which emails he is missing.</p> <ul style="list-style-type: none"> Once members uploaded onto EA site Mark will send confirmation email to members. 	<p>AP/MW</p> <p>MW</p>
7	<p>AOB</p> <ul style="list-style-type: none"> Next Awards evening proposed we hold at Town Hall, Richard proposed Kings Centre, Pixon Lane – now booked for Friday 21 November, 1800-2100 bar staff included. Andy asked about dates for Armada Series – Mark to send draft list. Andy to update website for list of events – do not need to include Tavy 13 as previously stated it is on hold. Ian asked if we are considering holding a mile race with Tavistock Lions Club – Mark looking at dates with the council. Alastair asked if we are considering holding any more Weds evening events – to discuss with junior coaches. 	<p>MW</p> <p>AH</p> <p>MW</p>
	<p>Date of Next Zoom Meeting Wednesday 14th May 2025</p>	