

Committee Meeting 21st Jan 2026 8.00pm – using Zoom

Present: Mark (Chairman), Ian (Welfare), Carole W (Club Secretary), Dene (Treasurer), Andy Hughes, Richard N, Elaine, Sarah (Welfare)

Apologies: Alistair P (Membership Secretary)

Action

1 Matters Arising from Previous Minutes:

- Welcome pack for juniors – Mark to forward to Alastair for final review. C/fwd

MW/AP

2 Treasurer's report:

- All invoices received up to date
- One invoice for RFRF outstanding
- Abacus Lighting - £5,000 paid in December. Final invoice for £6901.93 still to be paid due by end of Feb.
- £1,000 received from a member who wishes to remain anonymous to purchase a new gazebo for the club.
- We have been awarded £1,6250 from Tavistock Council towards the lighting but will not receive it until 14th May
- We need to review our membership fees for this coming year as all EA fees are increasing
- Accounts will be sent to our accountant, there will be adjustments for depreciation etc.

	<ul style="list-style-type: none"> • Net operating Loss for Dec 2025 is £2,933.56 • Current company address is Alastair's shop, propose to change to accountants address and then they can manage all Companies House correspondence for charge of £50 per year. Agreed. 	
3	<p>Club Policies:</p> <ul style="list-style-type: none"> • Need update of EA portal of policies and standards, Mark can get legal advice in December. C/fwd • Companies House has a new identification process which is required by all current directors by 31/01 or a fine is imposed. • Mark asked Elaine to put forward juniors as representatives for their track and field groups. 	<p>MW</p> <p>ALL</p> <p>EF</p>
4	<p>Coaching & Competition:</p> <ul style="list-style-type: none"> • Mark and Elaine to hold Junior coach meeting. • Propose to raise Tavy 5 fees to £4 unaffiliated and £2 affiliated – agreed. Dene can take a card machine so payment is not limited to cash. • Elaine would like June for date of Devon Open at Tavistock, though need cage fixing for it. Mark to put this forward. 	<p>EF/MW</p> <p>MW</p>
5	<p>Facilities:</p> <ul style="list-style-type: none"> • Elaine raised issues of flooding in the garage, litter in the track area and moss on the track. Mark confirmed the college have agreed to treat the moss on a quarterly basis and proposed volunteer litter pick up sessions. Short term solution to flooding is 	<p>MW</p>

	<p>use of the pump, need to ask Alastair K for it.</p> <ul style="list-style-type: none"> • Need for new padlocks/keys on gates etc. raised. To ask college for 3 and spares as needs to be same keys as for other padlocks. • On basis of discussion with EA Regional representative the charge for track use to non TAC will be £40 per hour with lights, £35 without lights. 	<p>MW</p>
<p>6</p>	<p>Membership:</p> <ul style="list-style-type: none"> • Agreed that membership rates by increased by £5 to cover increase EA fees of £3 per member and club of £30. Agreed reduced rate to stay at £50 for senior coaches and no fee for Junior coaches as they do not train at the club. Also agreed a reduced rate of £50 for committee members to encourage participation. As in previous years anyone with financial constraints who cannot meet the one off payment can discuss with the Treasurer options for payment. • Dene sent Alastair a list of members paid on various dates since last October but these have not been updated on the EA portal. Seem to be no replies to communication with Alastair from committee members or to TAC enquiry forms. Mark to speak to him to propose he stands down as Membership Secretary and discuss with Carole/Dene the process for updating the portal. • Andy to review the enquiry forms on the website to ensure they generate emails correctly. Look at overall process and if it can be improved. 	<p>MB/CW/D M</p> <p>AH</p>

7	<p>Communication</p> <ul style="list-style-type: none"> • 	
8	<p>AOB</p> <ul style="list-style-type: none"> • Awards evening moved to 30th Jan with AGM afterwards. Nominations for seniors agreed, to finalise juniors. New trophy purchased for new award. Next year review trophies to see which need replacing and to align male/female ones. • Agreed that Andy should put up photos of members, coaches, volunteers etc. at Awards evening. Elaine can provide more photos. • Suggested we put a list of Award winners for past years on the website – get from trophies and also Allan Herdman? Andy to follow up. • Elaine to provide Mark with list of those who have participated at county and country level so they can be recognised at the Awards evening. 	<p>EF/MW</p> <p>AH</p> <p>EF</p>
	<p>Date of Next Zoom Meeting Wednesday 18th Feb 2026</p>	